

AMIR ABDI

PROFESSIONAL SUMMARY

Knowledgeable IT Manager oversees technology deployment and maintenance. Instructs and leads IT staff members in support of hardware, software and networking infrastructure. Actively works with executives to determine and implement tech needs.

Manages technology strategy, training and documentation.

Experienced IT with top-notch implementation and project management abilities. Highly organized, methodical and skilled at overseeing daily milestones across high-performance teams. Well-versed in IT planning and deployment.

Instrumental IT bringing 10 years of experience achieving ambitious goals in challenging IT environment. Diligent, forward-thinking and adaptable to dynamic company, customer and project needs. Successful at motivating teams to meet demanding timelines. Veteran IT with 10 years leading organizational technology strategy.

Adept and knowledgeable at installing and maintaining hardware, software and networking updates. Trains and oversees dedicated tech team to provide maintenance, troubleshooting and IT support. Drafts organizational policy to define standards for technology oversight and use. Experienced Information Technology Manager well-versed in infrastructure, security planning and daily operations management. Forward-thinking and strategic leader with 10 years of experience in IT.

Recognized for cost-effective system improvements, operational streamlining and positive leadership style. Organized and dependable candidate successful at managing multiple priorities with a positive attitude.

Willingness to take on added responsibilities to meet team goals. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level IT position. Ready to help team achieve company goals.

To seek and maintain full-time position that offers professional challenges utilizing interpersonal skills, excellent time management and problem-solving skills.

Experienced Web Developer with passion for creating attractive and interactive websites meeting customer needs and exceeding expectations. Well-versed in developing custom WordPress themes and plugins. Excels in HTML, CSS, JavaScript and PHP development.

WORK HISTORY

Network Manager, Idepardaz Homa Company

Tehran | December 2005 - October 2010

- Secured and connected private networks at multiple sites across interstate corporate WAN.
- Provided network debugging and troubleshooting services in response to user-reported faults and malfunctions.
- Identified timeslots for preventive maintenance by examining work schedules and reducing service disruptions for network users.
- Analyzed network traffic and performance metrics to optimize system performance.
- Implemented, developed and tested installation and update of file servers, print servers and application servers.
- Analyzed complex project server issues and worked on large enterprise and business-critical applications.
- Resolved issues and escalated problems with knowledgeable support and quality service.
- Installed and configured network printers and other peripheral devices.
- Diagnosed and resolved hardware and software issues.
- Planned and implemented upgrades to system hardware and software.
- Designed and evaluated WAN and LAN connectivity technologies.
- Managed re-platforming activities to convert desktop application to web-based application.
- Identified departmental needs and made suggestions regarding technical direction.

CONTACT

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WEBSITES, PORTFOLIOS, PROFILES

<https://www.linkedin.com/in/amirabdi/>

EDUCATION

Bachelor's Degree,
Software Engineering, 07/2010
South Tehran Azad University - Tehran

SKILLS

- IT Resource Use
- IT Infrastructure Proficiency
- Team Collaboration
- Team Development
- Technical Support
- Technical Troubleshooting
- Project Planning
- Project Lifecycle Management
- Product Development
- Network Systems Installation
- Network Repairs and Maintenance
- Network Security Management
- Network Security Oversight
- Network Security
- Network Administration
- System Upgrades
- LAN and WAN Control
- Cybersecurity Best Practices
- Hardware and Software Monitoring
- Hardware Installation
- Risk Mitigation Planning
- Requirements Analysis
- Documentation Management
- Department Management
- Data Backups
- Operating System Management
- Virus Protection
- VPN Configurations
- Virtual Machine Operation
- Quality Assurance
- Infrastructure Development
- Application Configuration
- Bandwidth Evaluations

- Directed acquisition, installation and testing of network hardware.
- Remediated security vulnerabilities by applying provided software patches or replacing vulnerable solutions with better alternatives.
- Responded to network outages and issues related to circuits, websites, vendors and telecoms.
- Oversaw distribution of patches and new software releases to support network security and integrity.
- Monitored networks and network devices to resolve technical problems quickly.
- Diagnosed and executed resolution for network and server issues.
- Identified and resolved network congestion issues and bottlenecks.
- Implemented and maintained virtual private networks.
- Performed network security design and integration duties.

- CSS,HTML,XML,Wordpress
- Web Design
- Web Security
- Adobe Photoshop

IT Manager, Pasargad Machine Persia Jonoub Company

Tehran | January 2010 - April 2017

- Conferred with executives to advise and plan for short-term and long-term IT system upgrade needs.
- Managed network and system performance, conducting troubleshooting, security patching, and maintenance.
- Interacted and negotiated with vendors, outsources and contractors to secure products and services.
- Coordinated IT operations activities to deliver smooth flow of daily business needs.
- Collaborated with other departments to help meet IT needs and properly integrate and secure systems.
- Guided organizational technology strategy and roadmaps.
- Created and terminated user's accounts from start to finish in business applications.
- Demonstrated familiarity with latest hardware, software and networking technology.
- Built, repaired and installed computer-related hardware based on deployment procedures.
- Communicated with executive team and CEO to maximize development efficiencies and resolve technology issues.
- Developed and implemented measures and procedures to protect IT systems from cyber threats and data breaches.
- Identified computer hardware and network system issues, performing troubleshooting techniques for remediation.
- Played key role in on-going network design, reevaluation and optimization to keep pace with company growth.
- Reviewed and assessed architecture design, implementation, testing and deployment needs to identify project requirements and costs.
- Analyzed network security and current infrastructure to assess areas in need of improvement and develop solutions.
- Oversaw development and implementation of improvements to support and network operations.
- Supported implementation of warehouse management system software applications to enable centralized management of tasks.
- Worked closely with management teams to plan, develop and execute technical strategies aligned to client's vision.
- Oversaw IT department operations and training.

CERTIFICATIONS

- Certified Career Essentials in Data Analysis, Microsoft and LinkedIn - November , 2023
- Certified Career Essentials in System Administration, Microsoft and LinkedIn - November , 2023
- Certified Ethics in the Age of Generative AI, LinkedIn - Nov 2023
- Certified Microsoft Azure Fundamentals (AZ-900) Cert Cloud Concepts, LinkedIn - Nov 2023
- Certified Understanding Business, LinkedIn - Nov 2023